



**INDIVIDUAL CABINET MEMBER DECISION-MAKING  
RECORD OF DECISION**

**PART A**

<b>DETAILS OF REPORT</b> <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Registration and Nationality Fees and Charges
Decision-maker	Cabinet Member for Finance, Resources and Community Safety
Earliest date when decision can be taken	13 October 2011
Key decision – Yes/No?	Yes
Date published on forward plan	May 2011
Date sent to Cabinet member	5 October 2011
Recommendations	<ol style="list-style-type: none"> <li>1. That the Cabinet Member agrees the proposed non-statutory fees and charges for 2011/12, with an implementation date of 21 October 2011.</li> <li>2. That the Cabinet Member agrees that there will be no further increase in non-statutory fees until 2015.</li> <li>3. That the Cabinet Member notes information on statutory fees and charges only.</li> </ol>

<b>ORIGINATING AUTHOR'S DETAILS</b> <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer (Name and job title)	Deborah Collins, Strategic Director of Communities, Law & Governance
Report author (Name and job title)	Fran Biggs, Head of Elections and Registration
Contact number	0207 525 7694

**PART B**

(Cabinet Member to complete this section)

**DECISION(S)**

I agree the decision.

**REASONS FOR DECISION**

The decision implements changes agreed in 2011/12 budget & is consistent with the MTRSPolicy on fees.

**ALTERNATIVE OPTIONS CONSIDERED**

Not enacting. This would create a budget shortfall and leave our fees substantially below Inner London averages.

**REPRESENTATIONS RECEIVED**

None

**ADDITIONAL ADVICE RECEIVED**

None

**ANY INTERESTS DECLARED**

(Note: If the decision-maker has a prejudicial interest in the matter the report must be referred to the full cabinet for decision).

Please refer to the definitions of personal and prejudicial interests in the members code of conduct. If members are still unsure as to whether an interest is personal or prejudicial they should contact Legal Services for advice.

None

## DECLARATION

I approve/~~reject~~ the recommendations set out in the report.\*

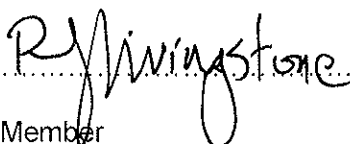
or

I approved an alternative course of action set out in Part B.\*

or

I have referred this matter to the Full Cabinet for decision.\*

(\* - Please delete as appropriate)

Signed...  ... Dated... 13 October 2011  
Cabinet Member

Please return completed hard copy of the form to Ian Millichap, Bola Roberts  
Constitutional Team, Southwark Council 160 Tooley Street London SE1 2QH –  
tel: 020 7525 7225 fax: 020 7525 7284.

